

# Job description- F/T Child and Adult Grief and Trauma Psychotherapist

Are you looking for a place to work where you can get involved and give back? Join us at the Wendt Center as our new F/T Adult and Child Therapist! You would be part of the clinical team full-time (exempt) and will report to the Director of Clinical Services.

**Our Purpose:** We offer a pathway to healing.

## Our Values

- **Healing:** We believe that healing from life's worst moments is possible.
- **Kindness:** We express kindness to all; caring and compassion are at the heart of all we do.
- **Collaboration:** We practice collaboration and teamwork, recognizing that none of us can do it alone.
- **Learning:** We strive to be lifelong learners, and actively seek opportunities to expand our personal and professional knowledge.

## Key Responsibilities:

Provides psychotherapy to diverse child and adult clients via a combination of in-person and teletherapy services and carries out intake duties by phone remotely at least one day per week.

## Essential Duties:

- Works 40 hours per week and sees clients assigned by the Clinical Director; maintains a full caseload to the degree possible
- Provides short and long-term grief and trauma counseling services to individuals, children and groups
- Provides some in person services at least one day per week at our NW office
- Provides some teletherapy services from home and will ensure a confidential work space
- Completes a clinical assessment, treatment plan and diagnosis, within a week of a client's initial session
- Maintains current clinical case records and provides reports as needed
- Completes Intake duties by empathically responding to callers seeking services, gathering information to determine suitability for services and completing data entry
- Maintains therapy rooms and materials to professional standards
- Contacts collateral professionals and others in the community regarding cases when appropriate
- Meets with supervisor regarding caseload and clinical and administrative concerns
- Maintains updated, current client schedule in online system
- Provides caseload information to Director for statistical purposes
- Completes on-line insurance panel credentialing process
- Uses email to remain informed of Wendt Center business
- Provides information for program and grant development as needed

**Qualifications:**

- Graduate level degree in mental health
- MUST have an independent District of Columbia mental health license (**LICSW or LPC Only**) and be eligible to acquire Virginia and Maryland licensure.
- Minimum of 2 years of experience providing individual therapy to children, youth and adults
- Proven Professional background working in trauma, grief and loss

**Compensation and Benefits:**

Competitive salary commensurate with experience and licensure level (*LPC/LICSW*); benefits include paid holiday, vacation and sick time; flexible schedule; 403b; health insurance; life insurance and ongoing continuing education.

---

*The Wendt Center for Loss and Healing is an equal employment opportunity employer and is committed to maintaining a non-discriminatory work environment. The Wendt Center does not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex (including pregnancy), national origin, age, disability, genetic information, veteran status, marital status, sexual orientation, or any other characteristic protected by applicable law.*