



POSITION DESCRIPTION: FULL-TIME CHILD AND ADULT GRIEF AND TRAUMA PSYCHOTHERAPIST

The Wendt Center for Loss and Healing, an outpatient mental health center specializing in bereavement and trauma, is currently seeking an experienced child and adult therapist to join our non-profit organization.

STATUS: At-will, full-time staff position

REPORTS TO: Director of Clinical Services

PRIMARY FUNCTION:

Provides direct mental health services to diverse child and adult clients assigned through the Counseling Program's general intake process at our NW office located in Van Ness.

RESPONSIBILITIES:

- Works 40 hours per week and sees clients as scheduled by the Intake Coordinator; maintains a full caseload to the degree possible
- Provides short and long-term counseling services to individuals, children and groups at the Wendt Center NW office
- Provides brief crisis counseling services
- Completes a clinical assessment, treatment plan and diagnosis, within a week of a client's initial session
- Maintains current clinical case records and provides reports as needed
- Maintains therapy rooms and materials to professional standards
- Contacts collateral professionals and others in the community regarding cases when appropriate
- Meets with supervisor regarding caseload and clinical and administrative concerns
- Maintains updated, current client schedule in online system
- Provides caseload information to Director for statistical purposes
- Completes on-line insurance panel credentialing process
- Uses email to remain informed of Wendt Center business
- Provides information for program and grant development as needed
- Understands and upholds the Center's philosophy and mission and abides by the Personnel Handbook and Clinical Manual guidelines

QUALIFICATIONS:

- Graduate level degree in mental health
- **MUST** have an independent District of Columbia mental health license (**LICSW or LPC Only**)
- Minimum of four years of experience providing individual/family therapy

- Proven Professional background working in trauma, grief and loss and crisis, including crime victim issues
- Experience working with diverse client populations
- Experience providing group therapy
- Excellent verbal and writing skills; well organized
- The ability to work independently, as well as cooperatively with a broad range of people
- Ability to work 2 evenings until 8pm, Monday through Thursday

COMPENSATION AND BENEFITS:

Competitive salary commensurate with experience; benefits include paid holiday, vacation and sick time, flexible schedule, 403b, health insurance contribution, life insurance, transportation benefit and ongoing training.

TO APPLY:

Send resume and cover letter to hr@wendtcenter.org. No phone calls please.

The Wendt Center for Loss and Healing is an equal employment opportunity employer and is committed to maintaining a non-discriminatory work environment. The Wendt Center does not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex (including pregnancy), national origin, age, disability, genetic information, veteran status, marital status, sexual orientation, or any other characteristic protected by applicable law.