



POSITION DESCRIPTION: CLINICAL SUPERVISOR/ CHILD AND ADULT GRIEF AND TRAUMA PSYCHOTHERAPIST

The Wendt Center for Loss and Healing, an outpatient mental health center specializing in bereavement and trauma, is currently seeking an experienced child and adult therapist to oversee our SE office and join our non-profit organization as a Clinical Supervisor/ Psychotherapist.

STATUS: At-will, full-time staff position

REPORTS TO: Director of Clinical Services

PRIMARY FUNCTION:

Oversees Wendt's SE office and clinical programming, provides supervision to staff psychotherapists, and provides direct mental health services to diverse child and adult clients assigned through the Counseling Program's general intake process at the Anacostia office located in Southeast Washington DC to include evenings.

RESPONSIBILITIES:

- Oversees office-based counseling program in our SE facility of approximately 6 clinicians (full and part-time)
- Provides supervision and consultation to all clinicians and interns based in the SE office
- Develops clinical services including therapy groups that respond to trends and themes of SE client needs
- Addresses clinical crises as they arise and problem solve accordingly
- Works closely with SE Client Services Coordinator and Director of Operations to ensure facilities, room schedule and administrative needs are aligned with programming
- Sees clients as scheduled by the Intake Coordinator;
- Provides short and long-term counseling services to individuals, families, children and groups at the Wendt Center Southeast office
- Completes a clinical assessment, treatment plan and diagnosis, within a week of a client's initial session
- Greets clients, collects fees and issues receipts when receptionist is not available
- Maintains current clinical case records and provides reports as needed
- Maintains therapy rooms and materials to professional standards
- Contacts collateral professionals and others in the community regarding cases when appropriate
- Meets with supervisor regarding caseload and clinical and administrative concerns
- Maintains updated, current client schedule in online system
- Uses email to remain informed of Wendt Center business
- Provides information for program and grant development as needed

- Understands and upholds the Center's philosophy and mission and abides by the Personnel Handbook and Clinical Manual guidelines

QUALIFICATIONS:

- MUST have an independent District of Columbia LICSW mental health license in order to supervise social work interns and see Medicare clients
- Minimum of four years of experience providing individual/family therapy
- Minimum of four years of experience supervising social workers or professional counselors
- Proven Professional background working in trauma, grief and loss and crisis, including crime victim issues
- Experience working with diverse client populations
- Experience providing group therapy preferred
- Management/ supervision experience preferred
- Excellent verbal and writing skills; well organized
- The ability to work independently, as well as cooperatively with a broad range of people
- Ability to work 2 evenings until 7pm, Monday through Thursday

COMPENSATION AND BENEFITS:

Competitive salary commensurate with experience; benefits include paid holiday, vacation and sick time, flexible schedule, 403b, health insurance contribution, life insurance, transportation benefit and ongoing training.

TO APPLY:

Send resume and cover letter to hr@wendtcenter.org. No phone calls please.

The Wendt Center for Loss and Healing is an equal employment opportunity employer and is committed to maintaining a non-discriminatory work environment. The Wendt Center does not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex (including pregnancy), national origin, age, disability, genetic information, veteran status, marital status, sexual orientation, or any other characteristic protected by applicable law.