

## Job Description

### Full-Time Child and Adult, Grief and Trauma Psychotherapist

Join our team of mental health professionals who combine their expertise in grief and trauma with their passion for providing high quality services to all. The Wendt Center offers benefits such as a hybrid work environment, ongoing CEU training, professional development, peer support and supervision to support its commitment to our highly-valued therapists.

**Our Purpose:** We offer a pathway to healing.

#### Our Values:

- **Healing:** We believe that healing from life's worst moments is possible.
- **Kindness:** We express kindness to all; caring and compassion are at the heart of all we do.
- **Collaboration:** We practice collaboration and teamwork, recognizing that none of us can do it alone.
- **Learning:** We strive to be lifelong learners, and actively seek opportunities to expand our personal and professional knowledge.

#### Key Responsibilities:

Provides psychotherapy to diverse child and adult clients via a combination of in-person and teletherapy services.

**Reports To:** Director of Clinical Services

#### Essential Duties:

- Works 40 hours per week and sees clients assigned by the Clinical Director; maintains a full caseload to the degree possible
- Provides short and long-term grief and trauma counseling services to children, youth and adults individually and in groups
- Provides in-person services at least one day per week at our NW office
- Provides evening services at least one day per week
- Provides teletherapy services from home and will ensure a confidential workspace
- Completes clinical assessment, treatment plan and diagnosis within 1 week of a client's initial session
- Maintains current clinical case records and provides reports as needed, completes notes, updates, etc. according to agency standards and timelines
- Maintains therapy rooms and materials to professional standards
- Contacts collateral professionals and others in the community regarding cases when appropriate
- Meets with supervisor regarding caseload and clinical and administrative concerns
- Maintains updated, current client schedule in our online EHR system
- Provides caseload information to Director and other colleagues for statistical, program and grant development purposes
- Completes on-line insurance panel credentialing process according to instructions provided by Billing department and supervisor

- Uses email to remain informed of Wendt Center business

**Qualifications:**

- Graduate level degree in mental health
- MUST have and maintain an independent District of Columbia mental health license (**LICSW or LPC Only**) and be eligible to acquire Virginia and Maryland licensure.
- Minimum of 2 years of experience providing individual therapy to children, youth, and adults
- Proven Professional background working in trauma, grief, and loss
- Must have ability to provide teletherapy services from home in a confidential space

**Compensation and Benefits:**

Competitive salary commensurate with experience and licensure level (*LPC/LICSW*); benefits include paid holiday, vacation, and sick time; flexible schedule; 403b match; health and dental insurance; life insurance and ongoing continuing education.

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*The Wendt Center for Loss and Healing is an equal employment opportunity employer and is committed to maintaining a non-discriminatory work environment. The Wendt Center does not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex (including pregnancy), national origin, age, disability, genetic information, veteran status, marital status, sexual orientation, or any other characteristic protected by applicable law.*